

ANSWERS SLDS Development and Implementation Services RFP Pre-Proposal Conference

Date	Time	Teleconference
1/23/14	10:30 – 11:00 am	800-315-6338, 6788#
WebEx		
https://alaskadventure.webex.com/alaskadventure/j.php?ED=245195517&UID=1706028362&RT=MiMz		

Attendees
<p>ACPE: Kerry Thomas, Project Manager; Stephanie Butler, Project Director; Kenneth Dodson, Information Support Service Director/Technical Project Manager; Cheryl Sams, Procurement Officer; Worth Barthel, Human Resource and Administration Manager; Jamie Oliphant, Business Analyst; Linda Landvik, Business Analyst; Mary Green, Project Assistant</p> <p>External participants: iBusiness Solutions - Tim Brands; GeoNorth - David Bush and Bob Johnson; Chase Global Services - Robert Malmrose, Gary Stagliano and David Rojas; Celero Partners Corporation - Lee Hedenkamp; ESP Solutions Group - Jim Rife, Greg Palmer, and Steven King; CPSI - Michelle Elia; Capstone BI - Jim Bennett</p>

Each of the attendees introduced themselves and Project Manager Kerry Thomas presented an overview of the project and ANSWERS SLDS Development and Implementation Service RFP, using a PowerPoint, via teleconference and WebEx. Ms. Thomas also informed the group the transcript of the discussion, questions and answers will be posted on the public notice site by close of business Monday, January 27th.

At the end of the presentation Procurement Officer Cheryl Sams asked, by section of the contract, if there were questions. The following questions were asked:

Q1. In section 2.14 of the RFP titled “5 Percent Alaska Veteran Preference” regarding Alaska bidder preference it says “five percent will be applied prior to evaluation”; but section 2.17 titled “Alaska Offeror Preference” says “provides Alaska offerors a 10 percent overall evaluation point preference”. Can this be clarified please?

A1. Bidders preference is different than offeror preference, refers to Alaska statutes.

In regards to 5% **Alaska Bidder Preference**, AS.36.30.321(a) and AS 36.30.990(25) refer to the following:

REQUIREMENTS: The bidder must:

- Hold a current Alaska business license and submit a bid under the name on their business license.
- Have maintained a place of business within the state staffed by the bidder or an employee of the bidder for at least six months immediately preceding the date of the bid.

AND, if the bidder is a:

- CORPORATION, is incorporated in Alaska or are otherwise qualified to do business under the laws of the state.
- SOLE PROPRIETORSHIP, the proprietor must be a resident of the state.
- LIMITED LIABILITY COMPANY organized under AS 10.50, all members must be residents of the state.
- PARTNERSHIP under AS 32.05, 32.06, or 32.11, all partners must be residents of the state.
- JOINT VENTURE, the joint venture must be composed entirely of ventures that qualify as Alaska bidders.

Alaska Bidders Preference: Alaskan companies that meet the requirements established by AS 36.30.170(b) must receive this preference. The preference is applied, for evaluation purposes only, by reducing the proposed price by 5 percent.

For example:

A non-Alaskan vendor submits a price of \$4,800 and an Alaskan vendor, who qualifies under AS 36.30.170(b), submits a price of \$5,000. The Alaskan vendor's price is reduced by five percent to \$4,750. The Alaskan vendor now has the lowest priced offer and will receive the award. However, the Alaskan vendor will be paid \$5,000.

In regards to the 10% **Alaska Offeror Preference** found in 2 AAC 12.260(e), the bidder must qualify as an Alaska bidder. However, this preference is **only** applicable under a competitive sealed proposal (RFP) or informal proposal process when a numerical rating system is used.

The amount of the preference must be calculated inclusively, **not** added on, when determining the total number of points available for evaluating proposals. For instance, if the total available points, including the preference, will be 100 points, then the Alaska Offeror Preference will be worth 10 points, leaving 90 points for other evaluation factors.

Q2. In regards to Appendix B "Indemnity and Insurance" of the RFP, should the correct wording on the insurance form be "State of Alaska, Alaska Commission on Postsecondary Education"?

A2. Yes, the Alaska Commission on Postsecondary Education is acting as the state contracting agent for this contract.

Q3. In regards to bidder preference under 2.14 "5 Percent Alaska Bidder Preference" is a physical address within the state of Alaska required or just having a business license in the state of Alaska required?

A3. Numbers 3 and 4 in section 2.14 of the RFP both address this question. 3 specifies "has maintained a place of business within the state staffed by the offeror, or an employee of the offeror, for a period of six months immediately preceding the date of the proposal"; and 4 specifies "is incorporated or qualified to do business under the laws of the state, is a sole proprietorship and the proprietor is a resident of the state, is a limited liability company (LLC) organized under AS 10.50 and all members are residents of the state, or is a partnership under AS 32.06 or 32.11 and all partners are residents of the state".

Q4. Does the State of Alaska have procurement provisions to deem portions of the RFP proposal confidential?

A4. Yes, details for confidentiality of proposals can be found in section 1.14 of the RFP:

Disclosure of Proposal Contents

All proposals and other material submitted become the property of the State of Alaska and may be returned only at the state's option. AS 40.25.110 requires public records to be open to reasonable inspection. All proposal information, including detailed price and cost information, will be held in confidence during the evaluation process and prior to the time a Notice of Intent to Award is issued. Thereafter, proposals will become public information.

Trade secrets and other proprietary data contained in proposals may be held confidential if the offeror requests, in writing, that the procurement officer does so, and if the procurement officer agrees, in writing, to do so. Material considered confidential by the offeror must be clearly identified and the offeror must include a brief statement that sets out the reasons for confidentiality.